

CERTIFIED INTERIOR DESIGNERS SECTION MEETING

MINUTES

The Certified Interior Designers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on July 30, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Lorri B. Finn
Cameron C. Stiles

Staff present for all or part of the meeting were:

Jay DeBoer, Director
Mark Courtney, Deputy Director
Marian H. Brooks, Program Administrator
Earlyne Perkins, Legal Analyst
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Stiles, Chair, called the meeting to order at 9:06 a.m.

Call to Order

Ms. Finn moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Finn and Stiles.

**Approval of
Agenda**

Public Comment Period – No comments were made to the Section members.

Public Comment

Regarding **File Number 2009-04224, John Francis**, Ms. Stiles, Section member, reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. Stiles recommends that the Board accept the recommendation, with clarification, contained in the Summary of the Informal Fact-Finding Conference, that Mr. Francis' application for an Interior Designer Certificate be approved. Discussion was held regarding the clarification of the IFF Summary. The Summary stated: "A former colleague at the University of Missouri was able to confirm that Kingston University is recognized by Missouri as being an accredited..." The statement should read "...Kingston University is recognized by the **University of** Missouri as being an accredited..." and in the Recommendation, "Each standard required by FIDER (the accrediting Board for Interior Design Educational Programs) was cross-referenced to the content covered in each course studied by..." should read "Each standard required by **the 1976 FIDER standards** (the accrediting Board for Interior

**File Number
2009-04224,
John Francis**

Design Educational Programs) was cross-referenced to the content covered in each course studied by..."

As the presiding Board member, Ms. Finn was not present during the discussion

Ms. Finn nominated Ms. Stiles to be Section Chair for the term of June 30, 2009, to July 1, 2010. Ms. Stiles seconded the motion which was unanimously approved by members: Finn and Stiles.

Election of Officers

Ms. Brooks reviewed the NCIDQ exam changes that will take effect in 2010. The Section members also discussed the relocation of NCIDQ headquarters in Washington, DC.

NCIDQ Update

Ms. Brooks provided the Section members with suggested changes to the language of the Interior Designers certification section of the Board regulations. Discussion was held on the term "monitored experience." The Section members decided to explore options for the revision. Ms. Brooks explained that each section would concentrate on their respective licensing/certification portion and a future committee, with a representative from each section, will discuss the full board regulations.

Regulatory Review

Mr. Courtney informed the Board that due to revisions of the Appropriations Act, effective July 1, 2009, board member per diem may be eliminated. The agency is waiting on interpretation of the revised language in the Appropriations Act; the board members will be notified as soon as the Board is informed of the decision.

Other Business

Conflict of Interest forms were completed by all members present.

Conflict of Interest Forms

There being no further business, the meeting was adjourned at 9:25 a.m.

Adjourn

Cameron C. Stiles, Chair

Jay W. DeBoer, Secretary